

MUNICIPALITY *of the* COUNTY *of* KINGS

Planning Application Form

APPLICANT INFORMATION	REGISTERED OWNER OF PROPERTY (if different from applicant)
Name	Name
Company Name	Company Name
Mailing Address	Mailing Address
Email Address	Email Address
Phone Number	Phone Number

PLEASE NOTE: if you are not the registered owner of the property, please include a letter of authorization from the owner with your application

PROPERTY INFORMATION	APPLICATION CHECKLIST
Civic Address	<input type="checkbox"/> Survey Plan or sketch of the proposed development <input type="checkbox"/> A letter explaining the proposal <input type="checkbox"/> Application and Advertising Fees (See brochure for fee structure. Fee is non-refundable)
PID#	
Present Use of Property	
Intended Use of Property	

EXPLANATION OF PROPOSAL AND SIGNATURE

A short explanation of your proposal (please include a detailed letter with a full explanation)

By submitting this application, I affirm that the facts set forth are true and complete and acknowledge that the Municipality may reproduce, in whole or in part, any document submitted as part of this application for internal use, inclusion in staff reports or distribution to the public either online or through other means for the purpose of application review.

Name (printed) _____ Signature _____ Date _____

OFFICE USE ONLY

Type of Application

☐ DA or Substantive Amendment
 ☐ DA Non-Substantive Amendment
 ☐ DA Discharge
 ☐ LUB Text
 ☐ LUB Map
 ☐ Heritage

NOTES:

Date Received: _____

Received by: _____